

Tenant Move Out Statement August 2024

Street Address_____ ***Unit number***_____

The big moving day will arrive shortly! It's exciting and stressful to move on and we wish you all the best!

Our goal is to have your unit ready for the next occupant and to get you all or most of your security deposit back. Your lease requires you to hire professional cleaners and to provide us with evidence of such a hire.

If you don't have a cleaner you use and you'd like to try to hire a professional cleaning company we use, please call Agape Home Improvement at 617-388-1090 to schedule. However, you are free to hire any professional cleaning company you like. If you are having a hard time getting someone, we may have a list of people used last year and can provide it if needed. Please note that hiring a professional cleaner does not relieve you of the responsibility of leaving a clean apartment. Last year one unit was left half cleaned by a professional cleaner and we had to send a new cleaner in after them so make sure your cleaner does a decent job!

You are required to email us your cleaning receipt right after moving out along with a copy of this completed form to **susan@mainstreetrealty.com**. You should also attach the receipt to this form and leave it on the counter with this completed form and all the keys.

We also need the cleaner information completed below.

We will send people to collect your keys, inspect the unit, and change the locks shortly thereafter.

Please complete the following:

☐ My unit has been professionally cleaned. The cleaner was:

Name _____

Phone number _____

The invoice is attached Yes____ No____

☐ We have not had professional cleaners and understand we will be charged a minimum of **\$350.00** to have you hire a cleaning company (Price may be higher depending on condition) If you choose this option, please email a copy of this form at least 2 days before moveout so arrangement can be made.

Make sure you still have the app Rent Check. on your phone.

On move out day, have you used "Rent Check" to document your unit condition to allow you to have a detailed record to verify conditions to maximize your security deposit return? ☐Yes ☐No

Name of submitter_____

This form only needs to be completed by one of the occupants.

Susan Zappone

Property Manager

Main Street Realty and Management, LLC

Email: Susan@mainstreetrealty.com